# RIPGEP tool: TERMS AND CONDITIONS

You are about to create an account in the RipGEP tool and you will be subject of the Rights and Conditions specified below.

### PEOPLE WHO CAN USE THE RIPGEP TOOL

The RipGEP tool is intended to be used by the staff members of the partners of the project "R&I-Peers - Pilot experiences for improving gender equality in research organisations". They are people who have reached the age of legal majority in their jurisdiction, i.e. the age at which an individual is recognized by the applicable law to be an adult and responsible for any legal obligations created by his or her actions.

#### WHO ARE WE?

We are a consortium of research organisations, universities and government organisation working on the R&I-Peers project (see http://ripeers.eu/). If you have any questions regarding the overall project, please e-mail ri.peers@unisa.it.

#### **ABOUT THE R&I-PEERS PROJECT**

The project "R&I-Peers - Pilot experiences for improving gender equality in research organisations" is a Horizon 2020 project funded by the European Commission, with the mission of providing "Pilot experiences for improving gender equality in research organisations." The project aims to create and validate pilot experiences that disrupt gender-biased approaches and unconscious rules which limit participation by and careers for women in Research and Innovation. The R&I-Peers project promotes the concept of gender equality. In particular, the project aims at:

- Implementing and improving seven Gender Equality Plans in Research and Innovation-focused organisations,
- Smoothing the gender gap in decision-making and research-performing activities,
- Maximising the impact of gender content in research programmes.

For more information on the R&I-Peers project, you can visit the website at: http://ripeers.eu/

# DATA CONTROLLER, DATA PROTECTION OFFICER AND RESPONSIBLE FOR DATA PROCESSING

The Data Controller is Consiglio Nazionale delle Ricerche of Italy (CNR). The contact point for the Data controller is the director of the IRPPS-CNR, who can be contacted at the following e-mail address: datacontroller.ripgep@irpps.cnr.it

CNR designated the Data Protection Officer (RPD or DPO) who can be contacted at the following e-mail address: rpd@cnr.it.

Responsible for Data Processing is the director of CNR-IRPPS, who can be contacted at the following e-mail address: datacontroller.ripgep@irpps.cnr.it

# PERSONAL DATA PROCESSING AND STORAGE

The RIPGEP digital Tool developed, configured and provided by IRPPS-CNR, and managed under the responsibility of Patrizia Grifoni, Chiara Bicchielli, Noemi Biancone and Fernando Ferri. The tool is managed with the secure communication protocol HTTPS. It is installed on a server hosted in the CNR server farm in Rome and managed by Chiara Bicchielli and Noemi Biancone. All data are stored and managed in a fully compliant way with the EU General Data Protection Regulation (GDPR).

Data processing will be fully compliant with the Regulation (EU) 2016/679 of the European Parliament and of the Council of April 27th 2016 on the protection of natural persons with regard to the processing of personal data and the free movement of such data and repealing Directive 95/46/EC (General Data Protection Regulation) and GDPR.

# TYPE OF PERSONAL DATA THAT WILL BE PROCESSED

Personal data that will be processed will be:

- All data that you provide to us when you get registered (first name, family name, e-mail, organization, Country, address of your organisation)
- All data that you provide to us when making your request, or when you are using a service.
- Those additional data that you provide to us during the processing and management of a service, together with those relating to the other data handling processes described in this document, provided that you have given us your consent, or for whose processing we are otherwise authorised in accordance with the prevailing legislation.

You promise to provide true and updated personal data.

The IT systems and procedures used automatically acquire, during their normal operation, some personal data relating to the navigation of the interested party such as: the IP addresses of the computers used by the users who use the service; the number of accesses; the pages viewed; the date and time when the access took place.

#### PROCESSING FOR MANAGEMENT PURPOSES:

CNR-IRPPS will process your personal data to manage your requests and services provided in R&I-Peers related to the monitoring of GEPs, the data collection within the organisations that are implementing the GEPs and their staffs in R&I-Peers, and the collection of data from the consortium members, for collecting the RRI adoption in the project life.

CNR-IRPPS is authorised to perform the aforementioned processing of your personal data since it is necessary to comply with the R&I-Peers activities and your request.

# WHAT HAPPENS TO THE INFORMATION YOU PROVIDE?

We guarantee you that your personal data will be managed, only by CNR-IRPPS for having a contact person for each organisation in order to monitor the activities of the GEPs activities and impacts of the piloting partners. These row data will not be shared with other organisations.

The information you provide will be used for progressing tasks in R&I-Peers and will not publish these data with information which identifies you personally.

Data processing does not involve automated decision-making processes (such as profiling).

# PERSONAL DATA ASSIGNMENTS TO THIRD PARTIES

CNR-IRPPS will not assign personal data to third parties without obtaining your prior consent, except for those required to comply with the legal obligations.

#### **DATA RETENTION PERIOD**

Data will be retained till the closure of all the activities of the R&I-Peers project foreseen in August 31<sup>st</sup> 2022.

# **COOKIES**

The RipGEP tool does not use any cookie.

#### RIGHTS

You have the right to ask the data controller 1) for accessing to personal data and 2) their correction or cancellation or 3) the limitation of processing that concerns them or to oppose their processing.

The interested party has the right to present his / her request to the Data Controller. Instances can be sent to: datacontroller.ripgep@irpps.cnr.it

You also have the right to lodge a complaint with the supervisory authority.

The data controller is CNR – Consiglio Nazionale delle Ricerche, with its head office in Piazzale Aldo Moro 7, 00185 Roma, Italia.

You can withdraw the consent granted, and exercise your rights of access, rectification, elimination, portability, limitation and/or opposition to the processing at the following e-mail address:

You can withdraw the consent granted, at the following e-mail address: datacontroller.ripgep@irpps.cnr.it

# **ACCEPTANCE OF TERMS**

In registering for the RipGEP tool, I agree to provide true, accurate, current and complete information about myself as prompted by the registration form.

Moreover, I declare that:

- I reached the age of legal majority in my jurisdiction.
- I have been fully informed about the aims and purposes of the above cited RipGEP tool usage;
- I understand that there is no compulsion to participate in the activities related to the use of the RipGEP tool; if I choose to participate, I may at any stage withdraw my participation;
- I agree that my data will be used within the RipGEP tool. The procedures regarding confidentiality have been clearly explained (e.g. use of personal data).
- I understand that I may refuse to answer any question and that I may withdraw at any time without penalty.

# **Changes to the Terms**

- CNR-IRPPS may, in its sole discretion and without prior notice, revise and update the Terms at any time. In that event, CNR-IRPPS will communicate you those changes.
- Your continued use of the RipGEP tool after the amended Terms have entered into effect will
  constitute your acceptance of them. If any future change to the Terms is unacceptable to you, you must
  immediately stop using the RipGEP tool and write an e-mail to:

ripgep.tool@irpps.cnr.it

# **FORBIDDEN USES**

Your use/access to the RipGEP tool is and will remain solely your responsibility, including for all acts or omissions associated and/or related to such use and/or access.

You may not use the RipGEP tool in any manner that:

- breaches any of the Terms.
- breaches any applicable local, national or international law or regulation;
- does not respect intellectual property rights, or violate the privacy, publicity or other personal rights;
- is unlawful or fraudulent or has any unlawful or fraudulent purpose or effect.
- transmits, or procures the sending of, any unsolicited or unauthorized advertising or promotional material, or any other form of similar solicitation (spam).

# **LICENSE**

CNR hereby grants you a limited, revocable, non-exclusive, non-transferable, non-sublicensable license to use the RIPGEP tool solely to access the Services in the R&I-Peers project. CNR-IRPPS excludes the access and / or use to any software code or object code.

# **WARRANTIES**

You guarantee that you and your use of the RipGEP tool complies, and at all times, will comply with all applicable laws, rules, regulations, statutes, and ordinances.